

JOINT APPLICATION FOR PROPOSED WORK IN MONTANA'S STREAMS, WETLANDS, FLOODPLAINS, AND OTHER WATER BODIES

Use this form to apply for one or all of the local, state, or federal permits listed below. The insert titled "Information to Applicant" includes agency contact information and instructions on how to complete this application. After completing the form, make the required number of copies and sign each copy. Send the copies, with original signatures and additional information required, directly to each applicable agency. To expedite your application, be sure all required information, including a project site map and drawings are included. Incomplete applications will be rejected. Note: other laws may apply. It is your responsibility to obtain all permits and landowner permission, if applicable, before beginning work.

✓	PERMIT	AGENCY	FEE
	310 Permit	Local Conservation District	No Fee
	SPA 124 Permit	Department of Fish, Wildlife and Parks	No Fee
	Floodplain Permit	County Floodplain Administrator	Varies (\$25 - \$400)
	Section 404 Permit, Section 10 Permit	U. S. Army Corps of Engineers	Varies (\$0 - \$100)
	318 Authorization	Department of Environmental Quality	\$150
	Navigable Rivers Land Use License or Easement	Department of Natural Resources and Conservation	License \$25; Easement \$50

A. APPLICANT INFORMATION

NAME OF **LANDOWNER** at project location:

Mailing Address:

Day Phone:

Physical Address:

Evening Phone:

City/State/Zip:

NAME OF **APPLICANT** (if different from landowner):

Applicant is: ☐ Landowner

☐ Contractor

☐ Other (explain)

☐ Government Agency

☐ Landowner's Agent (title)

Has the landowner consented to this project?

☐ Yes

☐ No

Mailing Address: _____

Day Phone: _____

Physical Address: _____ Evening phone: _____

City/State/Zip: ____

B. PROJECT SITE INFORMATION

NAME OF **STREAM** or **WATER BODY** at project location

Nearest Town

Address/Location:

Geocode (if available):

1/4 1/4 1/4 Section

Township

Range

County

Longitude

Latitude

(if available)

ATTACH A MAP OR A SKETCH of the project site that includes: 1) the water body where the project will take place, roads, tributaries, landmarks; 2) directions to the site; 3) a circled "X" representing the exact project location.

This space is for all Department of Transportation and SPA 124 permits (government projects)..

Project Name _____

Control Number _____ Contract letting date _____

MEPA/NEPA Compliance

☐ Yes

☐ No

C. PROJECT INFORMATION

1. In addition to the information requested below, a **PLAN OR DRAWING** of the proposed project **MUST** be attached. **This plan or drawing must include:** 1) a plan view (looking at the project from above; 2) an elevation view (looking at the project from either the right or left; 3) dimensions of the project; 4) dimensions and location of fill or excavation sites; 5) location of storage or stockpile materials; 6) location of existing or proposed structures, such as buildings, utilities, roads, or bridges; 7) drainage facilities; 8) an arrow indicating north. Floodplain permit applicants are encouraged to inquire locally since additional information is usually required.

2. TYPE OF PROJECT (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> 1. Stream Crossing (bridges, culverts, fords) | <input type="checkbox"/> 09. Fish Habitat | <input type="checkbox"/> 17. Mining |
| <input type="checkbox"/> 2. Bridge/Culvert Removal | <input type="checkbox"/> 10. Recreation (docks, marinas, etc.) | <input type="checkbox"/> 18. Dredging |
| <input type="checkbox"/> 3. Road Construction/Maintenance | <input type="checkbox"/> 11. New Residential Structure | <input type="checkbox"/> 19. Core Drill |
| <input type="checkbox"/> 4. Bank Stabilization | <input type="checkbox"/> 12. Manufactured Home | <input type="checkbox"/> 20. Placement of Fill |
| <input type="checkbox"/> 5. Flood Protection | <input type="checkbox"/> 13. Improvement to Existing Structure | <input type="checkbox"/> 21. Diversion Dam |
| <input type="checkbox"/> 6. Channel Alteration | <input type="checkbox"/> 14. Commercial Structure | <input type="checkbox"/> 22. Utilities |
| <input type="checkbox"/> 7. Irrigation Structure | <input type="checkbox"/> 15. Wetland Alteration | <input type="checkbox"/> 23. Pond |
| <input type="checkbox"/> 8. Water Well/Cistern | <input type="checkbox"/> 16. Temporary Construction Access | <input type="checkbox"/> 24. Other _____ |

3. WHAT IS THE PURPOSE of the proposed project?

4. IS THIS APPLICATION FOR an annual maintenance permit? ☐ Yes ☐ No

(If yes, an annual plan of operation must be attached to this application – see “Information for Applicant”)

5. PROPOSED CONSTRUCTION DATE: Start _____ Finish _____

Is any portion of the work already completed? ☐ Yes -- If yes, describe the completed work. ☐ No

6. DIMENSIONS OF THE PROJECT. Describe the impacted area. How many linear feet of bank will be impacted? How far will the proposed project extend into and away from the water body?

7. VEGETATION. Describe the vegetation at the site. What type and how much vegetation will be removed or covered with fill material? How will the disturbed area be revegetated?

8. MATERIALS. Describe the materials to be used and how much (cubic yards, linear feet, size, type, source of each).

9. EQUIPMENT. What equipment will be used for the proposed work?

10. WHAT STEPS WILL BE TAKEN DURING AND AFTER CONSTRUCTION TO MINIMIZE:

- Erosion, sedimentation, or turbidity?
- Stream channel alterations?
- Effects of stream flow or water quality caused by materials used or removal of ground cover?
- Effects on fish and aquatic habitat?
- Risks of flooding or erosion problems upstream and downstream?

D. ADDITIONAL INFORMATION FOR SECTION 404, SECTION 10, AND FLOODPLAIN PERMITS
If you are applying for a Section 404 or Section 10 permit, fill out questions 1-4. If you are applying for a Floodplain Permit, fill out questions 4-6. (Question 4 is required for Section 404, Section 10, and floodplain permits.)

1. Will the project involve placement of fill material in a wetland? If yes, describe. How much wetland area will be filled? Calculate the impacted area. Note: A delineation of the wetland may be required.
2. List the names and address of landowners adjacent to and across from the project site. (At its discretion, the permitting agency may contact these landowners.)
3. If there is a plan for compensatory mitigation, describe the location, nature, and amount of proposed mitigation on an attached sheet.

4. If you have already applied for any permits, list them and indicate whether they were issued, denied, or are pending. (Required for Section 404, Section 10, and Floodplain Permits.)

5. FEMA Map Number (if available)

6. Does this project comply with local planning or zoning regulations? ☐ Yes ☐ No

E. SIGNATURES/AUTHORIZATIONS

Each copy submitted to an agency must have original signature(s).

I certify that the above statements are true and correct. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the landowner. I authorize the inspection of the project site by inspection authorities. Both the landowner and the person doing the work have the duty to comply with the stipulations of permits and laws.

*Signature of Landowner

Date

Signature of Applicant

Date

*(May be waived by agency for utilities and other easement holders)
For Section 404/Section 10 applications, see signature
Requirements for US Army Corps of Engineers in the "Guidelines
For Completing Application."

Contractor/Agent

Date

DISPUTE RESOLUTION – 310 PERMIT APPLICANTS ONLY

As the applicant, if you disagree with the conservation district's decision on this application and wish to seek formal resolution, you may ask for a judicial review by filing a petition in district court **or** you may request a review by a three-member arbitration panel. **You are not required to make the choice** between judicial review and arbitration unless you disagree with the conservation district's final action on this application and want to take formal action. The conservation district will provide you with information about resolving disputes when the 310 permit is issued. However, you may choose arbitration when you file this application or wait until you receive the permit decision. By choosing arbitration at the time of filing this application, you waive your right to have the final decision reviewed by district court.

If **you wish** to elect **arbitration**, please **check** the box. If you wish to **decide later** and retain your right for judicial review, **do not check** this box.

☐ I agree to arbitration as the exclusive means of review of a conservation district's decision on a 310 permit. I elect to sign an arbitration agreement as part of this application process and request a copy of the agreement. _____ (Initial)